



2020 Legislative Day and Vermont Specialty Food & Beverage Tasting

Capitol Plaza, Montpelier, VT | Wednesday, February 19, 2020

Setup: 1:30pm–2:30pm

Open to retailers & distributors: 2:30pm–4:00pm | **Open to legislators:** 4:00pm–6:00pm

~ Completed forms must be submitted no later than January 22, 2020 ~

Please submit forms to a VSFA/VRGA staff person or an affiliate association contact

Company: _____

Contact/s (attending staff): _____

Phone: _____

Email: _____

Production City & County (so legislators can identify constituents): _____

Association Affiliation:

- | | | |
|--|--|---|
| <input type="checkbox"/> VSFA or VRGA | <input type="checkbox"/> Vermont Cheese Council | <input type="checkbox"/> Vermont Brewers Association |
| <input type="checkbox"/> Distilled Spirits Council of VT | <input type="checkbox"/> Vermont Cider Association | <input type="checkbox"/> Vermont Grape & Wine Council |

- ☐ **I will be serving alcohol.** *If yes, you must provide your Manufacturer's Number and Manufacturer's Name as it appears on your official documents, **NO LATER THAN 1/22/20**. (One permit will be pulled for everyone)*

Manufacturer's Name: _____

Manufacturer's Number: ____ - ____ - MANU/MSFL/MFMA - ____

- ☐ I will need to be placed somewhere that has access to electricity.
- ☐ I will need to prepare my product in the kitchen. ***Two-week notice is required.***

Table Pricing: *To expand your access to retailers, distributors, and legislators there will be a small tasting table fee to help cover the cost of the new event space.*

- | | |
|---|---|
| <input type="checkbox"/> \$10 - VSFA/VRGA Member | <input type="checkbox"/> \$25 - Non VSFA/VRGA Member |
|---|---|

Payment Options:

- | | | |
|--|--|---|
| <input type="checkbox"/> Check – mail to VSFA office
at: 963 Paine Turnpike North,
Berlin, VT 05602 | <input type="checkbox"/> Phone - pay by credit card, call
VSFA office at: 802-839-1930 | <input type="checkbox"/> Online - pay by Credit
Card on Eventbrite. |
|--|--|---|

Name: _____

Signature: _____

Date: _____



2020 Vermont Food & Beverage Tasting Reception

Capitol Plaza, Montpelier, VT
Wednesday, February 19, 2020

Important reminders:

- Table space is provided with a tablecloth.
- **Tablespace is approximately 4 ft x 4 ft and will be marked with your logo, City and County when you arrive. These will be placed in specific areas to provide the best mix of food and beverage companies. Some of the larger tables will need to be shared among companies.**
- **Parking:** Vendors can unload at the Capitol Plaza in the front, back and side street. Shuttle service will be available until 5:15 to and from the Department of Labor (we are working on extending this time). Parking is also available on the street (must pay until 5:00) or behind the Capitol Plaza Hotel (permit parking with ticket purchase). **Plan to arrive with plenty of time to park and unpack.**
- Be mindful of your neighbors and their space. If you would like to rearrange your space in a way that might interfere with someone else's display notify them immediately.
- **Signage:** Tabletop signs are allowed but you cannot attach anything to the walls, windows or use any sign that would block another company from view.
- Ice is free and accessible from the kitchen.
- If you need to prepare what you are bringing, the kitchen will help you with advance two-week notice (check box above).
- **Dishes, Utensils, Cups & Napkins:** You will need to come self-contained for the tasting. This means bringing your own plates, cups, napkins, toothpicks, etc. Trash and recycling will be provided.
- This is a **tasting only event**, but marketing materials are encouraged for attending retailers, distributors and legislators.

***If you have any questions, please contact Alexandra Jakab at:
alexandra@vtspecialtyfoods.org or 802-899-0954.***